

**MERTON PARISH COUNCIL****BANK RECONCILIATION AT CLOSE OF BUSINESS 31 MARCH 2021**

Prepared by Clerk/R.F.O.:

Date:

Approved by Internal Auditor:

Date:

£                      £

**Reconciliation as at the close of business on  
31 March Confirmed Bank/Investment Balances**

Barclays CA	£	24,793.55	
Scottish Widows	£	-	
Cash	£	80.00	
			<u><u>£24,873.55</u></u>

**Less** cheques drawn but not debited to bank account  
at close of business on 31 March (marked o/s on  
receipts and payments book).

8.3.2021 - 101580 - 145.54	£	6,555.28	
8.3.2021 - 101581 - 146.16			
8.3.2021 - 101582 - 4,782.58			<u><u>£6,555.28</u></u>
8.3.2021 - 101583 - 1,441.00			
8.3.2021 - 101584 - 40.00			

**Add** receipts as shown as received in year but not  
banked before close of business on 31 March (marked  
o/s on receipts and payments book).

19.3.2021 - 022027 - 27.00	£	27.00	
	£	-	<u><u>£27.00</u></u>

**Balance** (as shown in receipts and payments book).

£18,345.27

**The net balances reconcile to the Cash Book (receipts and payments account for the year), as follows:**

<b>Summary 2020/21</b>	Balance Brought F/wd	£	21,958.20	
		£	80.00	
				<u><u>£22,038.20</u></u>

Add Total Receipts	£	17,338.04
Less Total Payments	£	21,030.97

**Calculation Less IT Transfers**

**Balance C/fwd**                      £18,345.27