

# THE PARISH COUNCIL OF MERTON

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE VILLAGE HALL ON 14 MAY 2018 AT 19:45

PRESENT:	Tony Bradley	(Chairman)	AB
	Fred Foxon	(Vice Chairman)	FF
	Jo Copping, Lucy Katz, David Richardson,	(Councillors)	JC/LK/DR
NOT PRESENT:	Tracey Charlesworth	(clerk/RFO)	TC
	Steve Kelly	(Councillor)	SK

IN ATTENDANCE: Simon Ward.

MEMBERS INTERESTS: None reported.

## 1. MINUTES.

1.1. It was resolved that the minutes of the Council meeting held on 16 April 2018 be accepted.

## 2. VACANCY

2.1. A vacancy exists for an additional Councillor, however at the AGM Simon Ward had agreed to become a Councillor and he was welcomed to the meeting. The Chairman will arrange to obtain the necessary forms from the clerk. AB/TC

## 3. ASSET MANAGEMENT

### 3.1. VILLAGE HALL

3.2. The changing room showers require 6 shower heads, a master valve and the dripping fixed, a meeting with H&R Heating is to be held. FF

3.3. Electric meter readings taken as 01=063749, 02=026481, total 090231. Clerk to be advised. AB

3.4. Emergency lights in the hall to be held over. FF

3.5. The gutters changing rooms and the refs room are to be cleaned on Saturday. FF/AB/LK/DR

3.6. It appears that the Cherwell District Council have a fund to assist with major works, which will contribute 50% of the funds with conditions.

3.7. It was agreed that an architect be requested to consider and propose renovations/rebuilding of the hall on a pro bono basis. FF

## 4. FIELD, PLAY AREA, ALLOTMENTS.

4.1. A list of allotment holders is to be obtained and a meeting arranged to consider allotment sizes, the extending of the total area and re-marking the allotments. AB

4.2. The stopcock for the water supply to the allotments has been located and opened.

4.3. The income received for the football field is approximately £750 annually, while the cost of grass cutting alone is approximately £2100 annually. It was suggested that a multi-purpose games area be considered. Simon Ward offered to establish the income from football fields.

4.4. It was resolved to call off football matches for the summer. Lucy to liaise with Wendy. LK

- 4.5. Other matters to be considered were the placement of bollards to prevent unauthorised access of vehicles onto the field. The creation of a wild flower area with pathways which would reduce some of the need for grass cutting. DR/FF/JC
- 4.6. The interim report on the play area is to be carried forward to the next meeting. FF
- 4.7. The measurements of a football field are available from Tony.
5. COMMUNICATIONS
- 5.1. The Parish Council website needs to be updated and re-developed. Simon Ward undertook to attend.
- 5.2. A regular item is to be prepared for the Parish Magazine bearing in mind that material must be submitted In good time. LK/JC
- 5.3. The Data Protection e-mail addresses have, all but one, been completed.
- 5.4. The proposal for an additional notice board which is more visible is to be followed up. JC
- Lucy Katz excused herself from the meeting.
6. COMMUNITY
- 6.1. No planning notices were presented for consideration.
- 6.2 The purchase of a defibrillator will be approximately £2200 of which 90% could be obtained from a sponsor. A copy of the Constitution of the Council, Audited Accounts and Bank Statement are required. FF
7. FINANCE AND ADMINISTRATION
- 7.1. Petty Cash and Bookings Floats. It was resolved that a petty cash float of £30 be given to the cleaner together with a Petty cash box. A float of £50 be given to the booking clerk who has a float of £24 at present. The purchase of a petty cash box for £15.90 was approved. AB
- 7.2. It was agreed that no deposits would be collected but full details of address and contact numbers must be obtained and the hirer notified of a notional deposit. Wendy to be advised. LK
- 7.3. Receipts of £90 were noted for April 2018, to be collected from Wendy and banked. AB/TC
- 7.4. No accounts for payment were tabled.
- 7.5. The presentation of a financial statement for the year ended on 31 March 2018 and the bank reconciliation were held over and will be presented to Council for ratification by Resolution. AB/TC
- 7.6. The Barclays Bank mandate form has been completed and is to be submitted. AB/TC
- 7.7. Grass cutting contract to be finalised. FF
- 7.8. AGAR return has to be completed by 15 July 2018. AB/TC/LK
- 7.9. The Clerks contract is to be reviewed, a copy of the most recent signed contract is required. LK/TC
8. GENERAL
- 8.1. There were no further matters and the Chairman declared the meeting closed at 21:10.
9. NEXT MEETING The next meeting will be held on Monday 16 July 2018. ALL

