

THE PARISH COUNCIL OF MERTON OXFORDSHIRE

Merton Parish Council website

Clerk to Merton Parish Council: Tracey Charlesworth, North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD. Tel: 01865 331481; fax: 01865 331653; email: clerkmertonpc@gmail.com

To all Members of Merton Parish Council:

You are hereby summoned to attend an **Extraordinary** Meeting of Merton Parish Council on **Monday 28 June 2021** at in Merton Village Hall in-line with Government guidelines for COVID-19.

A. Bradley - Chairman.

Members of the public and press are welcome to attend; during 7.30pm and 7.45pm they can ask questions or express their views.

Agenda

1. **To Accept Apologies For Absence:**
2. **PARISH COUNCIL:-**
 - 2.1. **To Receive Disclosable Pecuniary Interest:** Register of Members Interests.
 - 2.2. **Election of Chairman:**
 - 2.3. **Election of Vice-Chairman:**
 - 2.4. **Vacancy:** PC to consider application(s) for the two vacancies.
 - Consider applications. All
 - 2.5: **Co-option:** Deborah Smith
 - Completion DPI Registration Form: To be submitted to C.D.C.
 - 'Declaration of Acceptance of Office': To be signed and witnessed by an Officer. DS
3. **PUBLIC PARTICIPATION:** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.
4. **FINANCE:**
 - 4.1: **Accounts for Payment:** To be approved:-
 - a) Clerks Pay/Exp. May 2021:
 - b) Village Hall Cleaner: 2020/21.
 - c) Jane Olds – Internal Auditor – Inv. No: JO132 – 130.00.
 - 4.2: **End of Year Accounts 31 March 2021:**
 - a) Internal Audit Report: Consider recommendations and as actions required.
 - b) End of Year Accounts 31 March 2021: Consider/Approve.
 - c) The Annual Governance Statement: Completion of Section 1.
 - d) The Accounting Statements: Completion of Section 2.
 - e) Following approval, the Chairman and Clerk of the meeting sign the Annual Governance Statement and the Chairman signs the Accounting Statements
 - f) Exercise of Public Rights: RFO sets the commencement date:
 - g) All required documents to be published on the website before the 1 July 2021. All
 - 4.3: **Grant Applications:** Update. GA/All
 - 4.4: **Traffic Calming:** Approval of proposed spending. All
5. **MATTERS FOR FURTHER INFORMATION OR DISCUSSION:**
6. **NEXT MEETING**
 - 6.1. **12 July 2021:** At 7.30pm in Merton Village Hall.