# THE PARISH COUNCIL OF MERTON OXFORDSHIRE

[Merton Parish Council website](http://www.mertonparishcouncil.co.uk/)

*Clerk to Merton Parish Council: Tracey Charlesworth, North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD. Tel: 01865 331481; fax: 01865 331653; email:* [*clerkmertonpc@gmail.com*](mailto:clerkmertonpc@gmail.com)

## To all Members of Merton Parish Council:

You are hereby summoned to attend an **Extraordinary** Meeting of Merton Parish Council on **Monday** **21 June** **2021** at **9pm or as soon after the Annual Meeting of the Parishioners of Merton** in Merton Village Hall in-line with Government guidelines for COVID-19.

A. Bradley - Chairman.

**Members of the public and press are welcome to attend; during 7.30pm and 7.45pm they can ask questions or express their views.**

### Agenda

#### To Accept Apologies For Absence:

#### PARISH COUNCIL:-

* 1. To Receive Disclosable Pecuniary Interest: Register of Members Interests.
  2. Election of Chairman:
  3. Election of Vice-Chairman**:**
  4. Vacancy: PC to consider application(s) for the two vacancies.
* One application received: All

1. PUBLIC PARTICIPATION: Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.
2. FINANCE**:**

4.1: End of Year Accounts 31 March 2021:

1. Internal Audit Report: Consider any action required.
2. End of Year Accounts 31 March 2021: Consider/Approve.
3. The Annual Governance Statement: Completion of Section 1.
4. The Accounting Statements: Completion of Section 2.
5. Following approval, the Chairman and Clerk of the meeting sign the Annual Governance Statement and the Chairman signs the Accounting Statements
6. Exercise of Public Rights: RFO sets the commencement date.
7. All required documents to be published on the website before the 1 July 2021. All

4.2: Grant Applications: GA/All

#### MATTERS FOR FURTHER INFORMATION OR DISCUSSION:

#### NEXT MEETING

6.1. 12 July 2021: At 7.30pm in Merton Village Hall.