

## Merton Parish Council

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### To all Members of Merton Parish Council:

You are hereby summoned to attend the meeting of Merton Parish Council on **Monday 18 December 2017** at 7.30pm in Merton Village Hall. The business to be dealt with is listed in the Agenda below.

Tracey Charlesworth, Parish Clerk.

**Members of the public and press are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.**

### Agenda

| <u>1: Apologies for absence:</u>                                     | 1. To accept apologies for absence:  | Actions |
|--|--|---------|
| <u>2: Election of Chairman.</u>                                      | 1. To elect a Chairman: Upon election and acceptance to sign 'Declaration of Acceptance of Office'.  |         |
| <u>3: To receive Disclosable Pecuniary Interest.</u>                 | 1. <sup>1</sup> (see footnotes) Register of Members Interests.   |         |
| <u>4: Public Participation.</u>                                      | 1. Members of the public can ask questions and express their views.  | Council |
| <u>5: Minutes.</u>   | 1. To confirm minutes of the: <ul style="list-style-type: none"> <li>▪ Meeting of Merton Parish Council on 20 November 2017 at 7.30pm.</li> </ul>  | RF/RL   |
| <u>6: Vacancy for a Councillor/Co-option.</u>                        | 1. Co-option: The Parish Council has two vacancies.<br>2. Resignation of Cllr. R. Foord: C.D.C. notified that there has been no call for a by-election and it can fill the vacancy by co-option.<br>3. Resignation of Cllr. K. Crowden: To be confirmed.   |         |
| <u>7: District/County Councillors.</u>                               | 1. To receive report(s): <i>Circulated by email:</i> District Cllrs. T. Hallchurch and D. Hughes; County Cllr. Dan Sames.  |         |
| <u>8:(2)Priority: Items that must be acted upon at this meeting.</u> | 1. <b>Finance:</b> <ul style="list-style-type: none"> <li>▪ <b>Accounts for Payment agreed prior to the meeting:</b></li> <li>▪ Castle Water – Inv. No: 712708 - Period 1.12.12 – 31.12.17 - £59.75 – Cheque No: 101408.</li> <li>▪ <b>Accounts for Payment:</b> To consider/approve payment.</li> <li>▪ Clerk Pay: Overtime 2016/17.</li> </ul> |         |

<sup>1</sup> Notes on declaration of interest

The Code requires that, at a meeting, where a member or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. **It is essential that members and co-opted members do this clearly, in order that the disclosure may be recorded, which will protect the member in the event of a subsequent allegation.**

**The requirement to disclose such interests is applicable from 1 July 2012, whether or not the interests have been notified to the Monitoring Officer.** The Council will include an appropriate item on agendas for all meetings, to facilitate this. Parish Clerks are also encouraged to include such an item on the agenda for all meetings of their council and any committees.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the **nature** as well as the **existence** of the interest is disclosed

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

However, the requirement in paragraph 0 above not to participate does not apply in the event of a dispensation having been granted

- **Receipts Received:**
- Blackthorn PC – Reimbursement of £3.00 (VAT part of the SLCC training contribution of £18.00).
- **Receipts Due:**
- Village Hall Petty Cash – June/July/August/Sept/Oct 2017:-
- **Bank Reconciliation:** To consider/approve.
- **Precept Comparison/Financial Summary:** To consider/approve.
- **External Auditor:** Smaller Authorities Audit Appointments (S.A.A.A.) – Notification of external auditors' appointments for the 2017-18 financial year.
- **Budget 2018/19:**
- **Planning:**
- **New Applications:**
- C.D.C. – Public Protection & Development Management – Town and Country Planning Act 1990 Consultation – Planning Application - Application No: 17/02254/F – Applicant's Name: Weston Wood Shoot – Proposal: Steel frame barn for rearing of game birds – Location: Brashfield, Merton, Bicester, OX25 2NF – Parish(es): Merton.
- C.D.C. – Public Protection & Development Management – Town and Country Planning Act 1990 - CONSULTATION - APPLICATION - Application No: 17/01923/F Applicant's Name: Weston Wood Shoot Proposal: Erection of one agricultural workers dwelling and retention of temporary agricultural workers dwelling Location: Brashfield Merton Bicester OX25 2NF - Parish(es): Merton
- **Decision Notices:**
- C.D.C. – NOTICE OF DETERMINATION – Town and Country Planning (General Permitted Development) (England) Order 2015 – Application No: 17/01924/AGN – Applicant's Name: Weston Wood Shoot – Proposal: Steel frame barn for rearing of game birds – Location: Brashfield, Merton, Bicester, OX25 2NF – Parish(es): Merton – Prior Approval is required to carry out the proposed development specified and that this application is REFUSED for the reason(s) set out in the attached schedule – Date of Decision: 30 October 2017.
- **Appeal Notice:**
- Appeal Reference: APP/C3105/D/17/3180657.
- **Withdrawal Notices:** None at time of printing.
- **Planning Issues:**
- C.D.C. - Notification of Planning Policy Consultations - Draft Developer Contributions Supplementary Planning Document (SPD) - Draft Design Guide Supplementary Planning Document (SPD) - The consultation period extends from Thursday 23 November 2017 to Thursday 21 December 2017 – Rec/d 22.11.17.

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**9.(4): Action:**  
*Items that must be acted on, but with no specific or pressing timescale.*

1. **Islip Parish Council:**
  - Proposed shared purchase of speed camera system: Parish Council to consider.

**10: (5) Advice:**  
*Items that provide advice to the Parish Council, and that may impact future actions, but that do not themselves require any specific action in response.*

1. **Correspondence/Emails:**
  - None at time of printing.

**11: Matters for Further Information or Discussion**

1. To report on Matters of information or discussion at the next meeting.

**12: Date and Time of Next Meeting:**

1. Monday 15 January 2018 held at 7.30pm in Merton Village Hall: