

THE PARISH COUNCIL OF MERTON OXFORDSHIRE

Merton Parish Council website

Clerk to Merton Parish Council: Tracey Charlesworth, North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD. Tel: 01865 331481; fax: 01865 331653; email: clerkmertonpc@gmail.com

To all Members of Merton Parish Council:

You are hereby summoned to attend an Extraordinary Meeting of Merton Parish Council on **Monday 27 July 2020 at 7.45pm** due to the Coronavirus outbreak and exceptional circumstances and in line with Government Guidelines this meeting will be held virtually via the tool 'Zoom':

Tracey Charlesworth, Parish Clerk.

Members of the public and press are welcome to attend during 7.45pm and 8pm when they can ask questions or express their views.

Join the meeting at 'Microsoft Team': https://teams.microsoft.com/join/19%3ameeting_ZmNiYTBjZDAOTZINC00MDIzLTgzNmQtMWQ0ZGZiZjQwZTZh%40thread.v2/0?context=%7b%22Tid%22%3a%22d72bf766-eac5-473f-8170-2e4f4954c317%22%2c%22Oid%22%3a%2203e958cc-98fa-4765-8873-1e497e0d19d1%22%7d

Agenda

- 1. To Accept Apologies For Absence:**
- 2. PARISH COUNCIL:-**
 - 2.1. **To Receive Disclosable Pecuniary Interest:** Register of Members Interests.
 - 2.2. **New Councillors:** Update on completion of DPI Registration forms and 'Declaration of Acceptance of Office.
 - 3. PUBLIC PARTICIPATION:** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.
- 4. FINANCE:**
 - 4.1: **Payments for Approval.**
 - 4.2: **Accounts Year Ended 31.3.20: COVID-19:** Change of dates for completion and publication.
 - a) Moore Stevens – Official Notification to submit AGAR:
 - b) End of Year Accounts 31 March 2020: Consider/Approve.
 - c) The Annual Governance Statement: Completion of Section 1.
 - d) The Accounting Statements: Completion of Section 2.
 - e) Following approval, the Chairman and Clerk of the meeting sign the Annual Governance Statement and the Chairman signs the Accounting Statements
 - f) Certificate of Exemption –To consider/approve whether or not the Parish Council meets the qualifying criteria for exemption.
 - g) Completion of Certificate of Exemption: Signed by the RFO and the Chairman; Clerk to send to the External Auditor (Page 3 only).
 - h) Exercise of Public Rights: RFO sets the commencement date.
 - i) All required documents to be published on the website.
 - 4.3: **Quotes:** To be considered/approved:-
 - a) Website – Accessibility:
- 5. GENERAL:**
 - 5.1: **Matters for Further Information or Discussion:**

6: NEXT MEETING

6.1. ***Next meeting 21 September 2020:*** Time to be approved: The meeting will be held virtually in line with The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.