

THE PARISH COUNCIL OF MERTON OXFORDSHIRE

Merton Parish Council website

Clerk to Merton Parish Council: Tracey Charlesworth, North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD. Tel: 01865 331481; fax: 01865 331653; email: clerkmertonpc@gmail.com

To all Members of Merton Parish Council:

You are hereby summoned to attend an Extraordinary Meeting of Merton Parish Council on **Monday 29 March 2021** at **7.30pm** due to the Coronavirus outbreak and exceptional circumstances and in line with Government Guidelines this meeting will be held virtually.

A. Bradley - Chairman.

Members of the public and press are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.

Join the meeting at 'Microsoft Team': https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmNiYTBjZDAOTZINC00MDIzLTgzNmQtMWQ0ZGZiZjQwZTZh%40thread.v2/0?context=%7b%22Tid%22%3a%22d72bf766-eac5-473f-8170-2e4f4954c317%22%2c%22Oid%22%3a%2203e958cc-98fa-4765-8873-1e497e0d19d1%22%7d

Agenda

1. To Accept Apologies For Absence:

2. PARISH COUNCIL:-

2.1. **To Receive Disclosable Pecuniary Interest:** Register of Members Interests.

2.2. **Annual Review of Audit and Governance Documents:**

- a) Review Effectiveness of Internal Audit:
- b) Review of Internal Audit.
- c) Asset Register.
- d) Risk Assessments: Allotments; Parish Council; Village Hall; Play Area; Woodland Volunteers.
- e) Financial Regulations:
- f) Standing Orders.

3. **PUBLIC PARTICIPATION:** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

4. FINANCE:

4.1: **Account Paid Prior to the Meeting:**

- a) ICO Registration – £40.00.

5. VILLAGE MATTERS:

5.1: Health & Safety:

- a) Split conifer tree on the fence line behind the village hall: Report and action.

5. MATTERS FOR FURTHER INFORMATION OR DISCUSSION:

6. NEXT MEETING

6.1. **12 April 2021:** The meeting will be held virtually in line with The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.