

THE PARISH COUNCIL OF MERTON OXFORDSHIRE

<http://www.mertonparishcouncil.co.uk>

Clerk to Merton Parish Council: Tracey Charlesworth, North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD. Tel: 01865 331481; fax: 01865 331653; email: clerkmertonpc@gmail.com

To all Members of Merton Parish Council:

You are hereby summoned to attend the Meeting of Merton Parish Council on **Monday 17 February 2020** at **7.30pm** in Merton Village Hall.

Tracey Charlesworth, Parish Clerk.

Members of the public and press are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.

Agenda

1. **To Accept Apologies For Absence:**
2. **PARISH COUNCIL:-**
 - 2.1. **Co-Option:**
 - a) C.D.C. Notice of Vacancy published.
 - b) To consider applications received.
 - 2.2. **To Receive Disclosable Pecuniary Interest:** Register of Members Interests.
 - 2.3. **C.D.C. - Members' Allowances:** Review
3. **Public Participation:** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.
4. **MINUTES:**
 - 4.1. Approval of the draft minutes of the Parish Council meeting held on 20 January 2020.
5. **ASSET MANAGEMENT:**
 - 5.1: **Village Hall:**
 - a) Flooring: Update. LK
 - b) Storage Room: Update on clearance of Beer Festival equipment. AB
 - c) Cleaning Contract/Job Description: Review. AB
 - d) Hiring Agreement: Review. AB
 - e) Regeneration Plans: Consider proposals. AB
 - 5.2: **Recreational Field/Play Area/Allotments:**
 - a) Allotments: Vacancies: Update. AB/TC
6. **COMMUNICATIONS:**
 - 6.1: **Website:**
 - a) The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018: Update from web designer. TC
 - 6.2: **Data Protection:** Update. LK/TC
7. **COMMUNITY:**
 - 7.1: **Planning Applications:**
 - a) Application No: 20/00086/TPO
Proposal: T1 (Walnut) – prune back (last prune carried out 4 years ago). Reduce individual branches to provide 4m clearance from adjacent roofs. Prune individual branches to provide 1m clearance from all adjacent utility lines (LV and telephone). Grown by 10% subject to TOP 05/2011
Location: 4 Gullely Row, Merton, Bicester, OX25 2UH

- Parish(es): Merton – Expected Decision Level: Delegated.
- b) Application No: 20/00121/F
 Proposal: Change of use to revert back from storage and restoration of classic cars (approved 11.11.16 ref 16/01881) to storage of personal classic cars (Ref 02/00308/F)
 Location: Merton Grounds Farm, Langford Lane, Merton, Bicester, OX25 2NS
 Parish(es): Merton - Expected Decision Level: Delegated.
- 7.2: Decision Notices:**
- a) Application No.: 19/01795/F
 Proposal: Erection of agricultural workers dwelling - Location: Brashfield, Merton, OX25 2NF -
 Parish(es): Merton
 Permission For Development Subject To Conditions - Date of Decision: 6th February 2020.
- b) Application No: 19/02837/TPO
 Proposal: T1 Horse Chestnut- canopy reduction to previous reduction points (Approx. 1m). 10% thin of reactive growth following previous reduction subject to TPO 8/2006 - Location: 1 Pipers Mead, Merton, OX25 2AE
 Parish(es): Merton
 Consent Under Tree Preservation Order(S) Subject To Conditions - Date of Decision: 10th February 2020.
- 7.3: Planning Matters:**
- a) Merton 'Nursing Home': Update.
- 7.4: Traffic Calming:** Report from 'Working Group':
- a) Proposal for a survey of traffic: DR
- Application to County Councillors Discretionary Fund: Update.
 - Insurance cover for signs/Risk Assessment: Update AB/DR
- 7.5: Parish Magazine/Newsletter:**
- Meeting: Update. AB
- 7.6: Dog Fouling:** JC
- 8. FINANCE:**
- 8.1: Receipts: -**
- a) Petty cash and Bookings:
- February 2020: AB/TC
- a) Allotment Rent for Plots '5' and '6' for 2020- £27.00 – Cheque dated for April 2020. TC
- 8.2: Account Paid Prior to the Meeting:** To be noted.
- 8.3: Accounts for Payment:** To be approved:-
- a) Clerks Pay/Exp. January 2020:
- b) Castle Water Ltd: No invoice at time of printing.
- c) Emergency Work to Leak to Ceiling: AB
- d) Community First Oxfordshire (CFO) – Membership Renewal 2020-21 - £55.00 (population between 301-1000).
- e) Data Protection fee - Reminder to renew ICO:00013367835 - £40.00.
- 8.4: Financial Reports and Bank Reconciliation:** For consideration/approval. TC/AB
- 8.5: Quotes:** To be considered/approved:-
- a) Village Hall Flooring: LK
- b) Memory Storage: All
- c) Village Hall Blinds: LK
- d) Play Area: Swing Seat. AB
- e) Storage Shed:
- 8.6: Accounts Year Ended 31.3.20:**
- b) Arrow Accounting – Checklist Action: Update. TC
- 8.7: Governor of Five Acres School** - Bid for funding - sponsorship for some school projects. TC
- 8.8: Merton Woodland group:** Application for funding from the 'Woodland Fund'. All
- 9. GENERAL:**
- 9.1: The Clerks Contract and Job Description:** Review. LK/AB

- 9.3: **Correspondence for Action:** As attached. All
- 9.4: **Matters for Further Information or Discussion.** All

10. NEXT MEETING

- 10.1. Next meeting 16 March 2020 at 7.30pm in Merton Village Hall: All

List of Correspondence/Emails to support Agenda Item 9.3: Matters not otherwise covered by the agenda.
M.P.C.285 – February: None to date.