

THE PARISH COUNCIL OF MERTON OXFORDSHIRE

<http://www.mertonparishcouncil.co.uk>

Clerk to Merton Parish Council: Tracey Charlesworth, North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD. Tel: 01865 331481; fax: 01865 331653; email: clerkmertonpc@gmail.com

To all Members of Merton Parish Council:

You are hereby summoned to attend the Meeting of Merton Parish Council on **Monday 16 March 2020** at **7.30pm** in Merton Village Hall.

Tracey Charlesworth, Parish Clerk.

Members of the public and press are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.

Agenda

1. To Accept Apologies For Absence:

2. PARISH COUNCIL:-

2.1. Co-Option:

- a) C.D.C. Permission to co-opt.
- b) To consider applications received.

2.2. To Receive Disclosable Pecuniary Interest: Register of Members Interests.

2.3. C.D.C. - Members' Allowances: Review

3. Public Participation: Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

4. MINUTES:

4.1. Approval of the draft minutes of the Parish Council meeting held on 17 February 2020.

5. ASSET MANAGEMENT:

5.1: Village Hall:

- a) Storage Room: Update on clearance of Beer Festival equipment. AB
- b) Cleaning Contract/Job Description: Review. AB
- c) Hiring Agreement: Review. AB
- d) Regeneration Plans: Consider proposals. AB

5.2: Recreational Field/Play Area/Allotments:

- a) Allotments: Vacancies: Update. AB/TC

6. COMMUNICATIONS:

6.1: Website:

- a) The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018: Update from web designer. TC

6.2: Data Protection: Update.

LK/TC

7. COMMUNITY:

7.1: Planning Applications:

- a) Application No.: 20/00284/F
Applicant's Name: Mr F Pereire
Proposal: Reclad one gable end of barn 2 and one gable end of barn 3 in matching timber and brick
Location: Merton Grounds Farm, Langford Lane, Merton, OX25 2NS - Parish(es): Merton -
Expected Decision Level: Delegated.
- b) Application No: 20/00121/F

Proposal: Change of use to revert back from storage and restoration of classic cars (approved 11.11.16 ref 16/01881) to storage of personal classic cars (Ref 02/00308/F)
 Location: Merton Grounds Farm, Langford Lane, Merton, Bicester, OX25 2NS
 Parish(es): Merton - Expected Decision Level: Delegated.

7.2: Decision Notices:

- a) Application No: 20/00086/TPO
 Location: 4 Gullely Row Merton Bicester OX25 2UH
 Proposal: T1 (Walnut) - prune back (last prune carried out 4 years ago). canopy reduction of up to 2m to evenly reduce crown away from buildings and utilities - subject to TPO 05/2011
 Consent Under Tree Preservation Order(S) Subject To Condition
 Date of Decision: 5 March 2020.

7.3: Planning Matters:

- a) Merton 'Nursing Home': Update.

7.4: Traffic Calming: Report from representatives of the 'Working Group':

- a) Proposal for a survey of traffic: DR
 - Application to County Councillors Discretionary Fund: Update.
 - Insurance cover for signs/Risk Assessment: Update AB/DR

7.5: Parish Magazine/Newsletter:

- Update. AB

7.6: Dog Fouling: Update on stickers. JC

8. FINANCE:

8.1: Receipts: -

- a) Petty cash and Bookings:
 - February/March 2020: AB/TC

8.2: Account Paid Prior to the Meeting: To be noted.

- a) Replacement cheque No: 101438 issued 12.8.19 - £50.00 (Refundable deposit) – 101519.

8.3: Accounts for Payment: To be approved:-

- a) Clerks Pay/Exp. February 2020:
- b) Castle Water Ltd – Payment overdue £54.30.
- c) OALC – Subscription Invoice – Inv. No: M00194/2020 - £140.42.
- d) Emergency Work to Leak to Ceiling: AB
- e) Parish Magazine: Annual Contribution of £110.00 (Payment under s137 LGA 1972). AB

8.4: Financial Reports and Bank Reconciliation: For consideration/approval. TC/AB

8.5: Quotes: To be considered/approved:-

- a) Village Hall Flooring: Vinyl tiles. LK
- b) Memory Storage: All
- c) Village Hall Blinds: LK
- d) Play Area: Swing Seat. AB
- e) Storage Shed:

8.7: Printer: Consider shared costs with Blackthorn PC. TC

8.6: Accounts Year Ended 31.3.20:

- b) Arrow Accounting – Checklist Action: Submitted. TC

8.7: Governor of Five Acres School - Bid for funding - sponsorship for some school projects. TC

9. GENERAL:

- 9.1: **The Clerks Contract and Job Description:** Review. LK/AB
- 9.3: **Correspondence for Action:** As attached. All
- 9.4: **Matters for Further Information or Discussion.** All

10. NEXT MEETING

- 10.1. Next meeting 20 April 2020 at 7.30pm in Merton Village Hall: All

List of Correspondence/Emails to support Agenda Item 9.3: Matters not otherwise covered by the agenda.

M.P.C.285 – February:

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- 13: C.D.C. – ‘Help residents in vulnerable circumstances get funding to connect to gas’ .
- 16: Chesterton Parish Council - Objection to Great Wolf Development.

M.P.C. 286 – March:

- 1: Heathwatch Oxfordshire – Briefing March 2 2020.
- 2: O.C.C. - Supported Bus Services Fund – Rec/d 4.3.2020 – Emailed.
- 3: Calor Gas - It's back! Calor's Rural Community Fund is ready to support local projects – Rec/d by Email 5.3.2020 – Emailed.
- 4: C.D.C. - Local Environment Groups Conference