

# THE PARISH COUNCIL OF MERTON OXFORDSHIRE

Merton Parish Council website

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## **To all Members of Merton Parish Council:**

You are hereby summoned to attend a Meeting of Merton Parish Council on **Monday 16 November 2020** at **7.30pm** due to the Coronavirus outbreak and exceptional circumstances and in line with Government Guidelines this meeting will be held virtually via the tool 'Zoom':

Tracey Charlesworth, Parish Clerk.

**Members of the public and press are welcome to attend during 7.45pm and 8pm when they can ask questions or express their views.**

**Join the meeting at 'Microsoft Team':** [https://teams.microsoft.com/join/19%3ameeting\\_ZmNiYTBjZDAOTZINC00MDIzLTgzNmQtMWQ0ZGZiZjQwZTZh%40thread.v2/0?context=%7b%22Tid%22%3a%22d72bf766-eac5-473f-8170-2e4f4954c317%22%2c%22Oid%22%3a%2203e958cc-98fa-4765-8873-1e497e0d19d1%22%7d](https://teams.microsoft.com/join/19%3ameeting_ZmNiYTBjZDAOTZINC00MDIzLTgzNmQtMWQ0ZGZiZjQwZTZh%40thread.v2/0?context=%7b%22Tid%22%3a%22d72bf766-eac5-473f-8170-2e4f4954c317%22%2c%22Oid%22%3a%2203e958cc-98fa-4765-8873-1e497e0d19d1%22%7d)

## **Agenda**

### **1. To Accept Apologies For Absence:**

### **2. PARISH COUNCIL:-**

- 2.1. **Notice of Resignation:** Parish Council in receipt of Cllr. LK resignation. TC
- 2.2. **To Receive Disclosable Pecuniary Interest:** Register of Members Interests.
- 2.3. **COVID-19:** Government Guidelines: Update.
  - a) Play Area:
  - b) Village Hall:
- 2.4. Emergency Plan: Review.
  - a) Welcome Pack. JC
- 2.5. C.D.C. - Independent Remuneration Panel - Parish Allowances: Notice to be displayed. All
- 2.6. ONPA - ONPA AGM: Attendance. JC

### **3. PUBLIC PARTICIPATION:** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

### **4. MINUTES:**

- 4.1: Approval of the draft minutes of the Parish Council meeting held on 19 October 2020.

### **5. ASSET MANAGEMENT:**

#### **5.1: Village Hall:**

- a) Cleaning Contract/Job Description/Pay: AB
- b) Castle Water: Meter Reading. AB

#### **5.2: Recreational Field/Play Area/Allotments:**

- a) Oxford Cavaliers:
  - i. Village Hall Proposals: Update. JC/SK

### **6. COMMUNICATIONS**

- 6.1: **Website:** Update.

### **7. COMMUNITY:**

- 7.1: **Planning Applications:** None at time of printing.
- 7.2: **Decision Notices:**
- a) Application No: 20/02165/F  
Location: 3 Othmoor View Merton OX25 2NL  
Proposal: Two storey side extension  
Permission for Development Subject to Conditions – Date of Decision: 4 November 2020
- 7.3: **Planning Matters:**
- a) Merton 'Nursing Home': Update. GA
- b) Cherwell Local Plan Review 2040 - Planning for Cherwell to 2040: A Community Involvement Paper: Update on representations. JC
- c) Parishes Against Wolf (PAW) – Consider proposals:
- i. To move that the Parish Council write a letter of objection regarding the appeal by Great Wolf Resorts to build a resort complex in a rural environment.
- ii. To move that the Parish Council donate xxx to support the objection to the Great Wolf Appeal.
- 7.4: **Traffic Calming:** Update from representatives of the 'Working Group':
- a) Proposal for a survey of traffic: MS/SW
- b) Insurance cover for signs/Risk Assessment: Update JC
- 7.5: **Parish Magazine/Newsletter:** Update. AB
- 7.6: **Dog Fouling:** Update on stickers. JC
- 7.7: **Merton Sign/Speed Limit Sign at the end of village:** Overhanging hedge update. AB/MS
- 8. FINANCE:**
- 8.1: **Receipts:** -
- a) Petty cash and Bookings:
- November 2020:
- 8.2: **Account Paid Prior to the Meeting:**
- a) Castle Water – Inv. No: Inv. No: 0001707979/Period 1.8.2020-21.10.2020 - £93.45 – Cheque No: 101563.
- 8.3: **Accounts for Payment:** To be approved:-
- a) Clerks Pay/Exp. October 2020:
- b) Grass Cutting – Inv. No's: 4054 - £132.00 (Grass cutting Merton Woodland 1.10.2020) – 4055 - £192.00 (Grass cutting/strimming Recreation Ground) – Total £324.00.
- c) Emergency Work to Leak on Roof: £420.00 (to be met by the balance of donated monies, £496.00, ring-fenced under the Village Hall Regeneration Fund).
- d) Pest Control - £475.00.
- e) Playdale Playgrounds - Playdale Playgrounds Ltd – Invoice Number 0000040428 - £0.00 (Site Visit).
- 8.4: **Bank Signatories:** Update. AB/JC
- 8.5: **Financial Reports and Bank Reconciliation:** For consideration/approval. TC/AB
- 8.6: **Quotes:** To be considered/approved:-
- a) Memory Storage: All
- b) Play Area: Repairs and new additions - Customer Care Order Form – Quote No: 67307: GA
- c) Defibrillator: Consider costings and funding. All
- d) Recreational Area: Strim/brush cut brambles. All
- e) Good Energy - Tariff from December, fixed for 1 year
- |                               | current tariff | new tariff |        |
|-------------------------------|----------------|------------|--------|
| Day rate                      | 16.27          | 15.66      |        |
| Night rate                    | 11.46          | 10.99      |        |
| Standing daily charge (pence) | 36.41          | 37.28      | AB/All |
- f) Village Hall Ceiling. AB
- 8.7: **Budget 2021/22:** To consider Draft Budget. AB
- 8.8: **Amazon Account:** Approval to set up. All
- 9. GENERAL:**
- 9.1: **The Clerks Contract and Job Description:** Review. LK/AB
- 9.2: **Correspondence for Action:** List as attached. All
- 9.3: **Matters for Further Information or Discussion:**

## **10. NEXT MEETING**

10.1. ***Next meeting December 2020:*** Third Monday and time to be reviewed: The meeting will be held virtually in line with The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.